

# Pharmacy Residency Program

## Resident Staffing in the Pharmacy Policy & Procedures

### Staffing Policy

In order to fully participate in the medication-use process each resident will undergo orientation and training in the distributive functions of the pharmacy. Prior to obtaining licensure within New York, the resident will attend a formal presentation regarding all aspects for orientation to staffing. Following this presentation, the resident will self-scheduled shadowing shifts with the staff pharmacists in the Emergency Department Satellite Pharmacy in order to learn how to properly staff as a hospital pharmacist.

Following licensure in New York State, each PGY1 resident shall enter/verify medication orders autonomously. Once residents have obtained licensure and proper staffing training, they will begin to staff short-call on Saturdays. The anticipated start date for short call is by October.

### Nutrition Policy

All residents (PGY1/PGY2) will attend a total parenteral nutrition (TPN) review during orientation. It is expected that all residents are competent in entering TPN orders. Residents may discuss TPN with the Nutrition Specialist during On-Call and Short-Call shifts to ensure appropriate patient care. Prior to contacting the Specialist, resident must evaluate patients for:

1. Allergies
2. Weight
3. Line type
4. Input and Output
5. Medications (new medications, changes to medications, etc.)
6. Laboratory values as specified on the TPN form
7. Diet Order
8. Clinical Update
9. Calorie/Protein/Fluid needs

### Procedure

1. Residents shall complete an orientation to staffing at any point from July-October.
2. The Clinical Pharmacy Manager will make a list of staffing options available weekly to all of the PGY1 residents (July – October)
3. Each PGY1 resident shall be assigned a four hour staffing shift once weekly in the first quarter of residency.

<b>Policy Name:</b> Resident Staffing in the Pharmacy	<b>Date Approved:</b> 10/2009	<b>Policy #:</b> R-006
<b>Written by:</b> Robert DiGregorio, PharmD, BCACP Sr. Director, Pharmacotherapy Services	<b>Approved by:</b> Robert DiGregorio, PharmD, BCACP Sr. Director, Pharmacotherapy Services	
<b>Revised by:</b> Elise Kim, PharmD, BCACP, CDCES & Briann Fischetti, PharmD, PharmD, MBA BCACP, AAHIVP		
<b>Replaces:</b> R-001 section C.3.	<b>Reviewed:</b> 9/2015	<b>Revised:</b> 5/2015, 5/2022
		<b>Pages:</b> 2

4. Starting in the second quarter, PGY1 pharmacy residents will begin short call work duties on Saturdays and Sundays.
5. Duty hours are limited to 80 hours per week, on average, inclusive of all in-house on-call activities and staffing.
6. Residents are not permitted to leave the pharmacy to attend to other residency related matters while staffing.
7. Staffing duties will include but are not limited to the following, as outlined in the rotation syllabus:
  - a. Order entry/verification
  - b. IV admixture preparation
  - c. Checking orders filled by staff pharmacist, technician, or intern
  - d. Resolving outstanding problems
  - e. Preparing any special compounding items

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